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Conventions regarding tabular material, numbers, metric units, references etc. may be found in this issue and should be adhered to carefully. Note particularly the following: dates should be in the form 2 Feb 1990 but months standing alone in text may be written in full; times of day are written 06.45, 17.32; coordinates are written in the form 7°46'N, 16°04'E; numbers up to ten are written in full, except when followed by abbreviated units (e.g. 6 m), numbers from 11 upwards are written in figures except at the beginning of a sentence. All References mentioned in the article, and only such, must be entered into the bibliography.

Articles containing lengthy species-lists should be in tabular format (e.g. Malimbus 1: 22–28 or 1: 49–54) or of the textual format of Malimbus 1: 90–109. The sequence in species lists should follow Brown et al. (1982), Urban et al. (1986) and Fry et al. (1988) The Birds of Africa, vols 1–3 (Academic Press, London) for non-passerines and White (1960-1963 Revised Check-lists of African Passerine Birds), Hall & Moreau (1970) An Atlas of Speciation in African Passerine Birds, (British Museum (Natural History), London) or Serle & Morel (1975) A Field Guide to the Birds of West Africa (Collins, London) for passerines, unless reasons for departure from these authorities are stated in the article. Scientific names must (and vernacular names should preferably) follow these authorities unless good reasons for using alternative names are stated.

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